

Penalty Matrix for Defaulter Training Centre:

MSSDS has observed that some VTPs are defaulting in one way or the other. Such VTPs identified by MSSDS have conducted the training nefariously. Hence, in the last GC meeting conducted on 16th January, 2019, the below (Table No.1) penalties were approved:

Sr. No.	Defaulting due to violating	Penalties in % of Total Batch Cost of enrolled candidates	Tenure of Blacklisting (In Months)	Filing an FIR against the VTP
1	* Lack of prescribed infrastructure as per standard.			
1.1	Space	10% of total training batch fee	6	No
1.2	Tools and Equipment's	10% of total training batch fee	6	No
1.3	Power	5% of total training batch fee	6	No
2	Trainer not available as per prescribed standard			
2.1	Trainer not available / Person other than the registered Trainer present / Not qualified Trainer as per prescribed standards.	25% of total training batch fee	6	No
2.2	Unauthorized absence of trainers	5% of total training batch fee	6	No
3	Irregularities in the attendance system of candidates			
3.1	Not taking biometric attendance of candidates	100% of total training batch fee	Permanently	No
3.2	Finding the difference between the candidates' presence on the portal and their actual attendance.	50% of total training batch fee	12	No
3.3	* Record student attendance by tampering with the biometric system	50% of total training batch fee	12	No
4	Misuse of the Portal			

4.1	Empanelment of Training Centre without inspection reports.	100% of the amount paid to the organization till date	Permanently	Yes
4.2	* Empanelment of Training Centre by fulfilling fake inspection reports	100% of the amount paid to the organization till date	Permanently	Yes
4.3	Non-existence of training Centre at registered address.	20% of total training batch fee	12	No
4.4	* Transfer of training Centre from registered address to another address without service request.	20% of total training batch fee	12	No
4.5	* Uploading fake documents on the website as work orders / sanction orders of training batch	100% of the payments made to date for all such training batches	Permanently	Yes
4.6	Empanelment of courses without inspection	100% of the payments made to date for all such training batches	Permanently	No
4.7	Changes in the profile of the training institution	100% of the total fee of the progress training batches	Permanently	Yes
4.8	To publish the results of training batches without examination	100% of the payments made to date for all such training batches	Permanently	No
5	Irregularities found in training programs			
5.1	* Not completing training / non-submission of various stages of payment keeping training incomplete	100% of the payments made to date for all such training batches	Permanently	No
5.2	Not to continue training even with the approval of TBN	0%	12	No
5.3	Charging training fees from candidates.	50% of the payments made to date for all such training batches	12	No
5.4	* Training batch without valid sanction order from authority	50% of the payments made to date for all such training batches	Permanently	No

5.5	Not giving certificates to trained candidates after examination	0%	12	No
5.6	Not giving employment / self-employment to trained candidates after training	Withholding 100% payments of employment / self-employment phase	Permanently	No
5.7	Uploading fake documents regarding providing employment / self-employment to the candidates.	Withholding 100% payments of employment / self-employment phase	Permanently	Yes
6	Misconduct in the assessment process			
6.1	Mutual evaluation by training institutes without informing MSCVT	20% of the payments made to date for all such training batches	12	No
6.2	Demonstrate the presence of all trainees by completing the assessment process when the trainees are not present or insufficient at the time of assessment	50% of the payments made to date for all such training batches	12	No
6.3	To be evaluated by persons other than the candidates registered on the portal in the evaluation process.	100% of the payments made to date for all such training batches	12	Yes

* The penalty decided in the previous Gc is revised.

Addition to this the time bound program of action to be taken by the concerned Assistant Commissioner District Skill Development Employment and Entrepreneurship Guidance Centre after the inspection is given in Table No. 3.

Table No. 3

Sr.	Activity	Timeline
1.	After receiving the inspection report, send a show cause notice to the concerned Training Centre	T1 = 7 Days
2.	To seek clarification from the concerned training institute on the irregularities mentioned in the inspection report	T2 = T1+7 Days (9 Days)
3.	Scrutinizing the report received, classification of	T3 = T2+5 Days (14 Days)

	irregularities as per Table no. 2	
4.	Submission of self-explanatory, specific penal action report on irregularities found as per Table no.2 to Maharashtra State Skill Development Society	$T4 = T3 + 1 \text{ Day (15 Days)}$
5.	To take appropriate action from Maharashtra State Skill Development Society on the irregularities proposed to the concerned training institute	$T5 = T4 + 2 \text{ Days (17 Days)}$

As per the time bound program, the Assistant Commissioner, District Skill Development, Employment and Entrepreneurship Guidance Centre will be authorized to take appropriate action (e.g. punitive action, FIR etc.) against the defaulter training institutes at the district level. Also, the Deputy Commissioner, Skill Development, Employment and Entrepreneurship Divisional Commissionerate through the Assistant Commissioner should review the action taken from time to time and submit it to the Society office.