

# Model Curriculum

## Actor

**SECTOR:** Media and Entertainment  
**SUB-SECTOR:** Film, Television, Radio, advertising  
**OCCUPATION:** Acting  
**REF ID:** MES/Q0105, V 1.0  
**NSQF LEVEL:** 4



## Certificate

### CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

**Media and Entertainment Skill Council**

for

**MODEL CURRICULUM**

Complying to National Occupational Standards of  
Job Role/ Qualification Pack: **'Actor'** QP Ref. No. **'MES/Q0105, NSQF Level 4'**

Date of Issuance: January, 16 2019

Valid up to: January, 15, 2022

\* Valid up to the next review date of the Qualification Pack



Authorized Signatory  
Media and Entertainment Skill Council

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# Actor

## CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of an “Actor”, in the “Media and Entertainment” Sector/Industry and aims at building the following key competencies amongst the learner.

<b>Program Name</b>	<b>Actor</b>		
<b>Qualification Pack Name &amp; Reference ID.</b>	MES/Q0105, V1.0		
<b>Version No.</b>	1.0	<b>Version Update Date</b>	16 <sup>th</sup> January, 2019
<b>Pre-requisites to Training</b>	Class X		
<b>Training Outcomes</b>	<p><b>After completing this programme, participants will be able to:</b></p> <ul style="list-style-type: none"> <li>Recognize the character to be portrayed and express the style, habits, expression of the character.</li> <li>Evaluate the various steps indicated in script / direction given by Director.</li> <li>Recall the lines (dialogues) and character activities according to script or Director’s instructions.</li> <li>Demonstrate the performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels.</li> <li>Analyze the place of the character portrayed within the framework of the story as per the script (both for themselves and co-actor).</li> <li>Perform acting for film/television/ advertising etc.</li> <li>Portray religious / patriotic character for film / theater / theme park etc.</li> <li>Create and maintain portfolio to promote themselves to work in media &amp; entertainment industry as Actor / artistic professional.</li> <li>Maintain workplace health and safety.</li> </ul>		

This course encompasses 4 out of 4 National Occupational Standards (NOS) of “Actor” Qualification Pack issued by “Media and Entertainment Skills Council”.

S. No	Module	Key Learning Outcomes	Equipments
1	<p><b>Introduction and Orientation</b></p> <p><b>Theory Duration</b> (hh:mm) 15:00</p> <p><b>Practical Duration</b> (hh:mm) 40:00</p> <p><b>Corresponding NOS Code</b> Bridge Module</p>	<ul style="list-style-type: none"> <li>Recognize the background concept for Cinema / Television / Theme Park etc.</li> <li>Describe opportunities in the media and entertainment industry.</li> <li>Analyse the scene demand as per script.</li> <li>Portray character suggested by the Director.</li> <li>Convey social / political / messages for film, series, advertising etc.</li> <li>Evaluate importance of Indian Media and Entertainment Industry.</li> </ul>	Dairy, notebook, exercise book, pen, props (if any) etc.
2	<p><b>Recognize the character to be portrayed</b></p> <p><b>Theory Duration</b> (hh:mm) 40:00</p> <p><b>Practical Duration</b> (hh:mm) 110:00</p> <p><b>Corresponding NOS Code</b> MES/N0105</p>	<ul style="list-style-type: none"> <li>Identify the character as per the script.</li> <li>Conduct research on characteristic behaviors as per scene demand.</li> <li>Express a wide emotional range and act/react believably with other actors as per the demand of the script.</li> <li>Recalls the lines (dialogues) and character activities according to script or Director’s instructions.</li> <li>Rehearse with other actors using background of the role in an art form under the supervision of the Director to fulfill the Director’s vision.</li> <li>Analyze the character background to play similar role.</li> <li>Create similar expression and dialogue of a character as per the demand of the scene.</li> <li>Portray the character as it’s emotional and story arcs progress, even if scenes are shot out of the story’s time sequence.</li> <li>Demonstrate the performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels.</li> </ul>	Dairy, notebook, exercise book, pen, props (if any) etc.

3	<p><b>Perform Acting</b></p> <p><b>Theory Duration</b> (hh:mm) 40:00</p> <p><b>Practical Duration</b> (hh:mm) 80:00</p> <p><b>Corresponding NOS Code</b> MES/N0106</p>	<ul style="list-style-type: none"> <li>Participate in auditions and casting calls in order to audition for roles.</li> <li>Memorize the script and dialogues.</li> <li>Support in regular rehearsal and practice.</li> <li>Analyse the vision and motivations of the creative team (Scriptwriter, Director, Production Designer among others).</li> <li>Act as per given instruction of the Director and in sequence of shout count.</li> <li>Analyze the place of the character portrayed within the framework of the story as per the script (both for themselves and co-actor).</li> <li>Act as per the scene demand and display the character's purpose / role to be played.</li> <li>Collaborate with co-actors as part of the performing arts in group.</li> </ul>	<p>Dairy, notebook, exercise book, pen, props (if any) etc.</p>
4	<p><b>Develop and maintain portfolio</b></p> <p><b>Theory Duration</b> (hh:mm) 10:00</p> <p><b>Practical Duration</b> (hh:mm) 20:00</p> <p><b>Corresponding NOS Code</b> MES/N0107</p>	<ul style="list-style-type: none"> <li>Create a portfolio showcasing recordings, show reel, best headshots, and performance shots, etc., keeping in mind a wide range of audience.</li> <li>Choose appropriate networking channels and social media platforms such as YouTube, LinkedIn, Instagram, etc. for promoting themselves.</li> <li>Interact with associated federation or association for becoming a member.</li> <li>Prepare a list of production houses, including details of producers, directors, casting directors, etc. and their work before approaching for assignments.</li> <li>Approach production houses in a very professional manner showcasing the portfolio.</li> <li>Demonstrate artistic skills set during audition, screen test, voice test etc.</li> <li>Negotiate for remuneration of contract, work order aligned with the assignments.</li> <li>Recognize various components of the contract such a remuneration, terms and clauses, assignment details, duration of the project, etc. and study thoroughly before signing.</li> </ul>	<p>Dairy, notebook, pen, props (if any), Computer / laptop System, marker.</p>
5	<p><b>Maintain workplace health and safety</b></p> <p><b>Theory Duration</b> (hh:mm) 20:00</p> <p><b>Practical Duration</b> (hh:mm) 50:00</p>	<ul style="list-style-type: none"> <li>Maintain one's posture and position to minimize fatigue and the risk of injury.</li> <li>Recognise potential risks like siting postures while using computer, eye fatigues and other hazards in the workplace.</li> <li>Maintain accident reports.</li> <li>Report health and safety risks/ hazards to concerned personnel.</li> <li>Participate in organization health and safety knowledge sessions and drills.</li> </ul>	<p>Dairy, notebook, exercise book, pen, props (if any), Computer System, white board, marker, projector, Health and Safety Signs and policy etc.</p>

	<p><b>Corresponding NOS Code</b> MES/N0104</p>	<ul style="list-style-type: none"> <li>Identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency.</li> <li>Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms.</li> <li>Identify aspects of your workplace that could cause potential risk to own and others health and safety.</li> <li>Ensure own personal health and safety, and that of others in the workplace through precautionary measures.</li> <li>Report any hazards outside the individual's authority to the relevant person in line with organisational procedures and warn other people who may be affected.</li> <li>Follow organisation's emergency procedures for accidents, fires or any other natural calamity in case of a hazard.</li> <li>Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority.</li> </ul>	
	<p><b>Total Duration</b> 425:00</p> <p><b>Theory Duration</b> 125:00</p> <p><b>Practical Duration</b> 300:00</p>	<p><b>Unique Equipment Required:</b></p> <p>Dairy, notebook, exercise book, pen, props (if any), Computer System, white board, marker, projector, Health and Safety Signs and policy etc.</p>	

Grand Total Course Duration: 425 Hours, 0 Minutes

(This syllabus/ curriculum has been approved by Media and Entertainment Skills Council)

## Trainer Prerequisites for Job role: “Actor” mapped to Qualification Pack: “MES/Q0105, version 1.0”

Sr. No.	Area	Details
1	<b>Job Description</b>	To deliver accredited training service, mapping to the curriculum detailed above, in accordance with Qualification Pack “MES/Q0105” version 1.0.
2	<b>Personal Attributes</b>	The candidate should understand the full range of human emotions and interaction to portray a character in a filmed or live entertainment program. The person should have patience and be physically fit, good communication skills, ability to adapt to different situations, be capable of understanding instructions and to work well as part of a team. The person should also keep himself/herself updated about current events to inform the people on latest issues, wherever desired.
3	<b>Minimum Educational Qualifications</b>	Graduate
4a	<b>Domain Certification</b>	Certified for Job Role: “ <u>Actor</u> ” mapped to QP: “ <u>MES/Q0105</u> ”, <u>version 1.0</u> . Minimum accepted score as per SSC guidelines is 70%.
4b	<b>Platform Certification</b>	Recommended that the Trainer is certified for the Job Role: “ <u>Trainer</u> ”, mapped to the Qualification Pack: “ <u>MEP/Q0102</u> ” with scoring of minimum 80%.
5	<b>Experience</b>	Minimum 3 years working experience at theater / theme park / film.  He should be able to communicate in English and local language. He should have knowledge of equipment, tools, material, Safety, Health & Hygiene.

## Annexure: Assessment Criteria

<b>Assessment Criteria for Actor</b>	
<b>Job Role</b>	<b>Actor</b>
<b>Qualification Pack</b>	<b>MES/Q0105, version 1.0</b>
<b>Sector Skill Council</b>	<b>Media and Entertainment Skills Council</b>

### Guidelines for Assessment

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% of aggregate marks to successfully clear the assessment.
7. In case of *unsuccessful completion*, the trainee may seek reassessment on the Qualification Pack.

Compulsory NOS		Marks Allocation			
Total Marks: 400		Total marks	Out of	Theory	Skills Practical
Assessment outcome	Assessment criteria for outcomes				
<b>MES/N0105</b> <b>Recognize the character to be portrayed</b>	PC1. identify the character as per the script	100	10	3	7
	PC2. conduct research on characteristic behaviors for the assigned role		10	3	7
	PC3. express a wide emotional range and act/react believably with other actors as the demand of the script		10	3	7
	PC4. learn quickly – lines (dialogues) and character activity and be able to change these according to script changes or Director's vision		10	3	7
	PC5. work and rehearse with other actors using background of the role in an art form under the supervision of the Director to fulfill the Director's vision		15	5	10
	PC6. analyze the character background to play similar role		10	3	7
	PC7. create similar expression and dialogue of a character as per the demand of the scene		10	3	7
	PC8. portray the character as its emotional and story arcs progress, even if scenes are shot out of the story's time sequence		10	3	7

	PC9. scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels.		15	5	10
		<b>Total</b>	<b>100</b>	<b>31</b>	<b>69</b>
<b>MES/N0106</b> <b>Performs acting</b>	PC1. attend auditions and casting calls in order to audition for roles	100	10	3	7
	PC2. memorize the script and dialogues		10	3	7
	PC3. support in regular rehearsal and practice		10	3	7
	PC4. analyse the vision and motivations of the creative team (Scriptwriter, Director, Production Designer among others)		10	3	7
	PC5. act as per direction of Director and in sequence of shout count		10	3	7
	PC6. performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials.		10	3	7
	PC7. performing for people or dealing directly with the public, including serving customers in restaurants and stores, and receiving clients or guests.		10	3	7
	PC8. analyze the place of the character portrayed within the framework of the story as per the script (both for themselves and co-actor)		10	3	7
	PC9. act as per the scene demand and display the character's purpose / role to be played		10	3	7
	PC10. collaborate with other actors as part of an ensemble		10	3	7
		<b>Total</b>	<b>100</b>	<b>30</b>	<b>70</b>
<b>MES/N0107</b> <b>Develop and maintain portfolio</b>	PC1. prepare portfolio, recording, show reel, etc.,		8	2	6
	PC2. choose best headshots and performance shots to showcase		8	2	6
	PC3. create unique portfolio which speaks to a range of audiences		8	2	6
	PC4. apply social media network like YouTube / LinkedIn for promotional purposes		8	2	6
	PC5. promote themselves through networking		8	2	6
	PC6. approach associations for becoming a member		8	2	6
	PC7. approach clients (producers /casting directors / dance director etc.) in a professional manner		8	2	6
	PC8. be on time and in suggested dress for audition / presentation		8	2	6
	PC9. be ready to cold-read as per project requirement(s) in line with the expertise		8	2	6
	PC10. be ready for presentation /screen test, voice test etc., wherever required during audition/interviewing		8	2	6
	PC11. negotiate for remuneration of contract / work order aligned with the assignments		6	2	4

	PC12. recognize common components of an assignment contract including term and duration of project		8	2	6
	PC13. collaborate with others to determine technical details of production		6	2	4
		<b>Total</b>	<b>100</b>	<b>26</b>	<b>74</b>
<b>MES/N0104 Maintain workplace health and safety</b>	PC1. maintain one's posture and position to minimize fatigue and the risk of injury	100	10	5	5
	PC2. maintain first aid kit and keep oneself updated on the first aid procedures		10	5	5
	PC3. identify and document potential risks like sitting postures while using computer, eye fatigues and other hazards in the workplace		5	2	3
	PC4. accurately maintain accident reports		5	2	3
	PC5. report health and safety risks/ hazards to concerned personnel		10	5	5
	PC6. participate in organization health and safety knowledge sessions and drills		10	5	5
	PC7. identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency		10	5	5
	PC8. identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms		10	5	5
	PC9. identify aspects of workplace that could cause potential risk to own and others health and safety		5	2	3
	PC10. ensure own personal health and safety, and that of others in the workplace through precautionary measures		5	2	3
	PC11. identify and recommend opportunities for improving health, safety, and security to the designated person		5	2	3
	PC12. report any hazards outside the individual's authority to the relevant person in line with organisational procedures and warn other people who may be affected		5	2	3
	PC13. follow organisation's emergency procedures for accidents, fires or any other natural calamity in case of a hazard		5	2	3
	PC14. identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority		5	2	3
		<b>Total</b>	<b>100</b>	<b>46</b>	<b>54</b>