

Qualification Pack



Stuntman

QP Code: MES/Q1905

Version: 1.0

NSQF Level: 4

Media & Entertainment Skills Council || Commercial premises No Ja522, 5th Floor, DLF Tower A, Jasola,
New Delhi
110025



Qualification Pack

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MES/Q1905: Stuntman

Brief Job Description

A stuntman or stuntwoman typically performs stunts intended for use in a film or dramatized television. Stunts seen in films and television include car crashes, falls from great height, drags (for example, behind a horse), and explosions. There is an inherent risk in the performance of all stunt work.

Personal Attributes

The person should have patience, good communication skills, ability to adapt to different situations, capability of understanding instructions and to work well as part of a team. He/she must also be physically fit.

Applicable National Occupational Standards (NOS)

Compulsory NOS:

1. [MES/N1905: Analyse the task to be performed](#)
2. [MES/N1906: Research the type of stunts that will be appropriate](#)
3. [MES/N1907: Performs stunt intended for use in a film or dramatized television](#)
4. [MES/N1908: Portray / imitate the actor's appearance and body language when playing the character](#)
5. [MES/N0107: Develop and maintain portfolio](#)
6. [MES/N2817: Comply with Applicable Law and Regulation](#)
7. [MES/N0104: Maintain Workplace Health & Safety](#)

Qualification Pack (QP) Parameters

Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising
Occupation	Journalism, Journalism
Country	India
NSQF Level	4



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Credits	NA
Aligned to NCO/ISCO/ISIC Code	NCO-2015/2641.9900
Minimum Educational Qualification & Experience	10th Class with 1 Year of experience OR I.T.I (2 YEARS AFTER 10TH) with 1 Year of experience OR Not Applicable with 2 Years of experience SPOT BOY at NSQF LEVEL 3
Minimum Level of Education for Training in School	10th Class
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 Years
Last Reviewed On	NA
Next Review Date	30/03/2027
NSQC Approval Date	31/03/2022
Version	1.0
Reference code on NQR	2022/ME/MESC/05691
NQR Version	1.0

Remarks:



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MES/N1905: Analyse the task to be performed

Description

This NOS covers role of Stuntman/Stuntwomen and learning wide range of skills such as fighting, falling, horseback riding and others. Discuss the relevance of proper training to perform daring acts. Discuss related insurance covered, social security and terms of the filming.

Scope

The scope covers the following :

- Demonstrate the role of Stuntman/Stuntwomen
- Learn and display wide range of skills such as fighting, falling, horseback riding and others.
- Analyse the risks involved and ways to minimize them

Elements and Performance Criteria

Demonstrate different types of skills required for Stuntman

To be competent, the user/individual on the job must be able to:

- PC1.** Demonstrate the role of Stuntman/Stuntwomen
- PC2.** Learn/practise a wide range of skills through stunt training, including fighting, falling, horseback riding, driving, agility and strength, water skills, and sports
- PC3.** Participate in dedicated trainings, dedicated, and open to performing tasks that would normally terrify most people

Analyse the risks involved and ways to minimize them

To be competent, the user/individual on the job must be able to:

- PC4.** Analyse types of protective gear to wear to prevent real injury and know how to act out an actual fight or catastrophic type of scene.
- PC5.** Analyse the risk of the job
- PC6.** Analyse related insurance covered, social security and terms of the filming.
- PC7.** Attend proper training to perform daring acts

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** how to practice a wide range of skills through stunt training including fighting, falling, horseback riding, driving, agility and strength, water skills, and sports.
- KU2.** analyse the risks involved and ways to minimize them
- KU3.** related insurance covered, social security and terms of the filming
- KU4.** relevance of conducting research on the role to be played
- KU5.** how to analyse different types of stunts and action sequences
- KU6.** importance of participating in regular trainings



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- KU7.** ways to adopt changes in stunt requirement
- KU8.** how to perform a particular stunt
- KU9.** importance of working and rehearsing with other actors using background of the role in an artform
- KU10.** how to portray the character based on the script
- KU11.** ways to scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** prepare portfolio, recording, show reel, etc
- GS2.** create a unique portfolio
- GS3.** approach clients and associations
- GS4.** negotiate for remuneration of contract / work order aligned with the assignments
- GS5.** read common components of an assignment contract including term and duration of project
- GS6.** practice safe working practices for own job role
- GS7.** use Personal Protective Equipment (PPE) appropriately
- GS8.** escalate instances of noncompliance to the concerned authority
- GS9.** comply with procedures in the event of an emergency
- GS10.** Recall health, safety and security- related guidelines and identify the risks involved

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Demonstrate different types of skills required for Stuntman</i>	15	60	-	-
PC1. Demonstrate the role of Stuntman/Stuntwomen	5	-	-	-
PC2. Learn/practise a wide range of skills through stunt training, including fighting, falling, horseback riding, driving, agility and strength, water skills, and sports	5	-	-	-
PC3. Participate in dedicated trainings, dedicated, and open to performing tasks that would normally terrify most people	5	-	-	-
<i>Analyse the risks involved and ways to minimize them</i>	25	-	-	-
PC4. Analyse types of protective gear to wear to prevent real injury and know how to act out an actual fight or catastrophic type of scene.	5	-	-	-
PC5. Analyse the risk of the job	5	-	-	-
PC6. Analyse related insurance covered, social security and terms of the filming.	10	-	-	-
PC7. Attend proper training to perform daring acts	5	-	-	-
NOS Total	40	60	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1905
NOS Name	Analyse the task to be performed
Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising
Occupation	Journalism, Set Crafts
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQF Clearance Date	31/03/2022

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MES/N1906: Research the type of stunts that will be appropriate

Description

This NOS covers research on the role to be played and to analyze a wide range of stunts and action sequences

Scope

The scope covers the following :

- Conduct research on the role to be played
- Learn and analyze a wide range of stunts and action sequences

Elements and Performance Criteria

Conduct research

To be competent, the user/individual on the job must be able to:

- PC1.** Conduct research on the role to be played
- PC2.** Analyse type of stunt like jumping, flipping, diving, free-falling, crashing cars, catching fire, underwater stunts and other dangerous action sequences where stunt doubles are needed.

Explore range of stunts and action sequences

To be competent, the user/individual on the job must be able to:

- PC3.** Does virtual practise as stunt performer, compare the steps with other scenes and script demand
- PC4.** Analyse the expectation of Stunt Coordinator / Director / Producer
- PC5.** Analyse use of mechanics, and other tools
- PC6.** • Learn a wide range of skills through stunt training, including fighting, falling, horseback riding, driving, agility and strength, water skills, and
 - sports

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** wide range of skills such as fighting, falling, horseback riding and others.
- KU2.** relevance of conducting research on the role to be played.
- KU3.** importance of analyzing the expectation of Stunt Coordinator / Director / Producer
- KU4.** relevance of proper training to perform daring acts
- KU5.** related insurance covered, social security and terms of the filming
- KU6.** ways to adopt changes in stunt requirement
- KU7.** how to identify the character as per the script
- KU8.** importance of working and rehearsing with other actors using background of the role in an artform



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- KU9.** how to scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels
- KU10.** how to analyze the character background to portray similar role as desired
- KU11.** how to Portray the character based on the script

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** prepare portfolio, recording, show reel, etc.,
- GS2.** use different social media platforms for promotion
- GS3.** importance of being punctual and be in suggested dress for audition /presentation
- GS4.** approach clients and associations
- GS5.** negotiate for remuneration of contract / work order aligned with the assignments
- GS6.** Comply with procedures in the event of an emergency
- GS7.** escalate instances of noncompliance to the concerned authority
- GS8.** identify risks of non-compliance for oneself and the organization
- GS9.** Practice safe working practices for own job role
- GS10.** use Personal Protective Equipment (PPE) appropriately

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Conduct research</i>	10	60	-	-
PC1. Conduct research on the role to be played	5	-	-	-
PC2. Analyse type of stunt like jumping, flipping, diving, free-falling, crashing cars, catching fire, underwater stunts and other dangerous action sequences where stunt doubles are needed.	5	-	-	-
<i>Explore range of stunts and action sequences</i>	30	-	-	-
PC3. Does virtual practise as stunt performer, compare the steps with other scenes and script demand	5	-	-	-
PC4. Analyse the expectation of Stunt Coordinator / Director / Producer	5	-	-	-
PC5. Analyse use of mechanics, and other tools	10	-	-	-
PC6. • Learn a wide range of skills through stunt training, including fighting, falling, horseback riding, driving, agility and strength, water skills, and • sports	10	-	-	-
NOS Total	40	60	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1906
NOS Name	Research the type of stunts that will be appropriate
Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising
Occupation	Journalism, Set Crafts
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQC Clearance Date	31/03/2022

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MES/N1907: Performs stunt intended for use in a film or dramatized television

Description

This NOS covers display of stunts and adopted changes in wide range of skill sets and stunts needed for a film, TV, or theatre project

Scope

The scope covers the following :

- Display stunts
- adopt changes in wide range of skill sets and stunts needed for a a film, TV, or theatre project

Elements and Performance Criteria

perform a stunt

To be competent, the user/individual on the job must be able to:

- PC1.** Executes a specific set of physical skills needed for a film, TV, or theatre project
- PC2.** • Utilize the following stunt skills,among others:
- Stage combat
 - Sword work
 - Falls
 - Gymnastics
 - Horseback riding
 - Vehicle maneuvering (cars,motorcycles, helicopters, and more)
- PC3.** perform a stunt on behalf of another actor
- PC4.** Identify the objectives of the interview, and its relevance to the wider audience and organization, as appropriate to the role
- PC5.** Adopt changes in stunt requirement as it may not be repeated jobs.
- PC6.** Participate in regular training is the part of job

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** wide range of skills such as fighting, falling, horseback riding and others.
- KU2.** relevance of conducting research on the role to be played.
- KU3.** importance of analyzing the expectation of Stunt Coordinator / Director / Producer
- KU4.** relevance of proper training to perform daring acts
- KU5.** related insurance covered, social security and terms of the filming
- KU6.** ways to adopt changes in stunt requirement
- KU7.** how to identify the character as per the script



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- KU8.** importance of working and rehearsing with other actors using background of the role in an artform
- KU9.** how to scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels
- KU10.** how to analyze the character background to portray similar role as desired
- KU11.** how to Portray the character based on the script

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** prepare portfolio, recording, show reel, etc.,
- GS2.** use different social media platforms for promotion
- GS3.** importance of being punctual and be in suggested dress for audition /presentation
- GS4.** approach clients and associations
- GS5.** negotiate for remuneration of contract / work order aligned with the assignments
- GS6.** Comply with procedures in the event of an emergency
- GS7.** escalate instances of noncompliance to the concerned authority
- GS8.** identify risks of non-compliance for oneself and the organization
- GS9.** Practice safe working practices for own job role
- GS10.** use Personal Protective Equipment (PPE) appropriately

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>perform a stunt</i>	30	70	-	-
PC1. Executes a specific set of physical skills needed for a film, TV, or theatre project	5	-	-	-
PC2. • Utilize the following stunt skills,among others: • <input type="checkbox"/> Stage combat • <input type="checkbox"/> Sword work • <input type="checkbox"/> Falls • <input type="checkbox"/> Gymnastics • <input type="checkbox"/> Horseback riding • <input type="checkbox"/> Vehicle maneuvering (cars,motorcycles, helicopters, and more)	5	-	-	-
PC3. perform a stunt on behalf of another actor	5	-	-	-
PC4. Identify the objectives of the interview, and its relevance to the wider audience and organization, as appropriate to the role	5	-	-	-
PC5. Adopt changes in stunt requirement as it may not be repeated jobs.	5	-	-	-
PC6. Participate in regular training is the part of job	5	-	-	-
NOS Total	30	70	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1907
NOS Name	Performs stunt intended for use in a film or dramatized television
Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising
Occupation	Journalism, Set Crafts
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQF Clearance Date	31/03/2022

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MES/N1908: Portray / imitate the actor's appearance and body language when playing the character

Description

This NOS covers Identifying the character as per the script and Perform stunts on behalf of a certain actor as stunt double

Scope

The scope covers the following :

- Perform various stunts.
- Analyse and portray various characters based on the script

Elements and Performance Criteria

Portray various characters based on the script

To be competent, the user/individual on the job must be able to:

- PC1.** Perform stunts on behalf of a certain actor as stunt double
- PC2.** Identify the character as per the script
- PC3.**
 - Work and rehearse with other actors using background of the role in an artform under the supervision of the
 - Director to fulfill his/her vision

Analyse and portray various characters based on the scrip

To be competent, the user/individual on the job must be able to:

- PC4.** Analyze the character background to portray similar role as desired
- PC5.** Portray the character as its emotional and story arcs progresses, even if scenes are shot out of the story's time sequence
- PC6.** Portray the character being duplicate and match it with actor / actress playing the role
- PC7.** Scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels.

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** wide range of skills such as fighting, falling, horseback riding and others.
- KU2.** relevance of conducting research on the role to be played.
- KU3.** importance of analyzing the expectation of Stunt Coordinator / Director / Producer
- KU4.** relevance of proper training to perform daring acts
- KU5.** related insurance covered, social security and terms of the filming
- KU6.** ways to adopt changes in stunt requirement
- KU7.** how to identify the character as per the script



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- KU8.** importance of working and rehearsing with other actors using background of the role in an artform
- KU9.** how to scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels
- KU10.** how to analyze the character background to portray similar role as desired
- KU11.** how to Portray the character based on the script

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** prepare portfolio, recording, show reel, etc.,
- GS2.** use different social media platforms for promotion
- GS3.** importance of being punctual and be in suggested dress for audition /presentation
- GS4.** approach clients and associations
- GS5.** negotiate for remuneration of contract / work order aligned with the assignments
- GS6.** Comply with procedures in the event of an emergency
- GS7.** escalate instances of noncompliance to the concerned authority
- GS8.** identify risks of non-compliance for oneself and the organization
- GS9.** Practice safe working practices for own job role
- GS10.** use Personal Protective Equipment (PPE) appropriately

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Portray various characters based on the script</i>	15	65	-	-
PC1. Perform stunts on behalf of a certain actor as stunt double	5	-	-	-
PC2. Identify the character as per the script	5	-	-	-
PC3. • Work and rehearse with other actors using background of the role in an artform under the supervision of the • Director to fulfill his/her vision	5	-	-	-
<i>Analyse and portray various characters based on the scrip</i>	20	-	-	-
PC4. Analyze the character background to portray similar role as desired	5	-	-	-
PC5. Portray the character as its emotional and story arcs progresses, even if scenes are shot out of the story's time sequence	5	-	-	-
PC6. Portray the character being duplicate and match it with actor / actress playing the role	5	-	-	-
PC7. Scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels.	5	-	-	-
NOS Total	35	65	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N1908
NOS Name	Portray / imitate the actor's appearance and body language when playing the character
Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising
Occupation	Journalism, Set Crafts
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	30/03/2027
NSQC Clearance Date	31/03/2022



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MES/N0107: Develop and maintain portfolio

Description

This unit is about exploring the opportunity to work in media & entertainment industry as artistic professional.

Elements and Performance Criteria

Create portfolio

To be competent, the user/individual on the job must be able to:

- PC1.** prepare portfolio, recording, show reel, etc.,
- PC2.** choose best headshots and performance shots to showcase
- PC3.** create unique portfolio which speaks to a range of audiences
- PC4.** apply social media network like youtube / linkedin for promotional purposes

Approach industry to avail opportunities

To be competent, the user/individual on the job must be able to:

- PC5.** promote themselves through networking
- PC6.** approach associations for becoming a member
- PC7.** approach clients (producers /casting directors / dance director etc.) in a professional manner
- PC8.** be on time and in suggested dress for audition / presentation
- PC9.** be ready to cold-read as per project requirement(s) in line with the expertise
- PC10.** be ready for presentation /screen test, voice test etc., wherever required during audition/interviewing
- PC11.** negotiate for remuneration of contract / work order aligned with the assignments
- PC12.** recognize common components of an assignment contract including term and duration of project
- PC13.** collaborate with others to determine technical details of production

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** brand value of the business /production houses
- KU2.** relevant designing / distribution policy of India
- KU3.** relevant guidelines defined by Government like broadcasting guideline of Ministry of Information and Broadcasting
- KU4.** legal framework pertaining to design, film, television etc.
- KU5.** how to familiarize with the content of the assignments (design /script etc.)
- KU6.** industry personnel and terminology, interview, audition and screen test processes and the role of agents, contracts, payments, insurance.
- KU7.** how to negotiate a professional contract for his services, including an understanding of payments, taxation, convergence rate and other legal matters

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- KU8.** about the risk involved in getting work orders in case of freelancing
- KU9.** how to update of portfolio in line with change in technology vs increase in experience.
- KU10.** relevant industry association / forum whom individual will approach while in professional trouble
- KU11.** role of marketing and distribution in ensuring the chances of commercial success, including the role of individuals involvement
- KU12.** principles and methods for showing, promoting, and selling products or services, including, marketing strategy and tactics, product demonstration, sales techniques, and sales control systems.
- KU13.** arrangements and equipment for a design / shoot, whether lab or studio set or location, indoors or outdoors, with regard to set, premises, cameras, lighting, set furniture and props, costumes and makeup.
- KU14.** business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources
- KU15.** media production, communication, and dissemination techniques and methods, including alternative ways to inform and entertain via written, oral, and visual media.
- KU16.** principles and methods for showing, promoting, and selling products or services. This includes marketing strategy and tactics, product demonstration, sales techniques, and sales control systems.
- KU17.** responsibility of each person on the production floor as they affect the individual performance.
- KU18.** process of dubbing and voice-over work etc. wherever applicable
- KU19.** performance in a local language when required

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** read and study the assignments and remember lines and actions of the task performed / character portrayed
- GS2.** be patient while designing / costuming, makeup and other preparatory work suited the profile for the test
- GS3.** take suggestions from the client to effectively perform the task / portray the character.
- GS4.** respect and consult with other associates on the production floor to ensure each is helping to create their best performances according to the clients vision
- GS5.** developing constructive and cooperative working relationships with others, and maintaining them
- GS6.** understand the creative vision of the clients (Director/ Script writer and Producer) as appropriate
- GS7.** improvise speech and activity when necessary during performance
- GS8.** ability to communicate information and ideas in speaking so others will understand
- GS9.** ability to communicate information and ideas in speaking so others will understand
- GS10.** ability to listen to and understand information and ideas presented through spoken words and sentences



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- GS11.** decide on whether to opt for work order or not
- GS12.** plan, prepare and practice performance in accordance to the role being assigned for
- GS13.** work on the areas of improvement identified/highlighted in line with the contract / assignments
- GS14.** assess if the role meets his/her capabilities and skill-sets
- GS15.** critically appraise quality of own performance to identify issues
- GS16.** check that your own work meets customer/project requirements

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Create portfolio</i>	8	24	-	-
PC1. prepare portfolio, recording, show reel, etc.,	2	6	-	-
PC2. choose best headshots and performance shots to showcase	2	6	-	-
PC3. create unique portfolio which speaks to a range of audiences	2	6	-	-
PC4. apply social media network like youtube / linkedin for promotional purposes	2	6	-	-
<i>Approach industry to avail opportunities</i>	18	50	-	-
PC5. promote themselves through networking	2	6	-	-
PC6. approach associations for becoming a member	2	6	-	-
PC7. approach clients (producers /casting directors / dance director etc.) in a professional manner	2	6	-	-
PC8. be on time and in suggested dress for audition / presentation	2	6	-	-
PC9. be ready to cold-read as per project requirement(s) in line with the expertise	2	6	-	-
PC10. be ready for presentation /screen test, voice test etc., wherever required during audition/interviewing	2	6	-	-
PC11. negotiate for remuneration of contract / work order aligned with the assignments	2	4	-	-
PC12. recognize common components of an assignment contract including term and duration of project	2	6	-	-
PC13. collaborate with others to determine technical details of production	2	4	-	-
NOS Total	26	74	-	-



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National Occupational Standards (NOS) Parameters

NOS Code	MES/N0107
NOS Name	Develop and maintain portfolio
Sector	Media & Entertainment
Sub-Sector	Film, Television, Radio, Advertising
Occupation	Acting
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	30/12/2021
Next Review Date	30/06/2027
NSQF Clearance Date	30/06/2022



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MES/N2817: Comply with Applicable Law and Regulation

Description

This NOS covers identifying instances where either one's own or someone else's work may not comply fully with the framework and applying the applicable legal and regulatory framework that apply to one's work using the respective source documents and training material

Scope

The scope covers the following :

- Describe various legal frameworks being applicable at workplace
- Explain the risks of non-compliance for oneself and the organization

Elements and Performance Criteria

Ensure legal and regulatory requirements

To be competent, the user/individual on the job must be able to:

- PC1.** Analyse the applicable legal and regulatory framework that apply to one's work using the respective source documents and training material
- PC2.** Identify instances where either one's own or someone else's work may not comply fully with the framework
- PC3.** Measure the risks of non-compliance for oneself and the organization
- PC4.** Ensure that the legal and regulatory requirements specific to the organization are being adhered to
- PC5.** Escalate instances of non-compliance to one's editorial supervisor and/ or compliance officer as applicable

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:

- KU1.** wide range of skills such as fighting, falling, horseback riding and others.
- KU2.** relevance of conducting research on the role to be played.
- KU3.** importance of analyzing the expectation of Stunt Coordinator / Director / Producer
- KU4.** relevance of proper training to perform daring acts
- KU5.** related insurance covered, social security and terms of the filming
- KU6.** ways to adopt changes in stunt requirement
- KU7.** how to identify the character as per the script
- KU8.** importance of working and rehearsing with other actors using background of the role in an artform
- KU9.** how to scale a performance in accordance with the frame of the shot, controlling movement, gesture, voice levels, emotional intensity and energy levels
- KU10.** how to analyze the character background to portray similar role as desired



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KU11. how to Portray the character based on the script

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** prepare portfolio, recording, show reel, etc.,
- GS2.** use different social media platforms for promotion
- GS3.** importance of being punctual and be in suggested dress for audition /presentation
- GS4.** approach clients and associations
- GS5.** negotiate for remuneration of contract / work order aligned with the assignments
- GS6.** Comply with procedures in the event of an emergency
- GS7.** escalate instances of noncompliance to the concerned authority
- GS8.** identify risks of non-compliance for oneself and the organization
- GS9.** Practice safe working practices for own job role
- GS10.** use Personal Protective Equipment (PPE) appropriately

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Ensure legal and regulatory requirements</i>	50	50	-	-
PC1. Analyse the applicable legal and regulatory framework that apply to one's work using the respective source documents and training material	10	-	-	-
PC2. Identify instances where either one's own or someone else's work may not comply fully with the framework	10	-	-	-
PC3. Measure the risks of non-compliance for oneself and the organization	10	-	-	-
PC4. Ensure that the legal and regulatory requirements specific to the organization are being adhered to	10	-	-	-
PC5. Escalate instances of non-compliance to one's editorial supervisor and/ or compliance officer as applicable	10	-	-	-
NOS Total	50	50	-	-



Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	MES/N2817
NOS Name	Comply with Applicable Law and Regulation
Sector	Media & Entertainment
Sub-Sector	Film, Television, Advertising, Film, Television, Radio, Advertising
Occupation	Production, Ad Sales/Account Management/Scheduling/Traffic
NSQF Level	4
Credits	TBD
Version	1.0
Last Reviewed Date	NA
Next Review Date	31/03/2027
NSQF Clearance Date	31/03/2022

Qualification Pack

MES/N0104: Maintain Workplace Health & Safety

Description

This OS unit is about contributing towards maintaining a healthy, safe and secure working environment

Elements and Performance Criteria

Understanding the health, safety and security risks prevalent in the workplace

To be competent, the user/individual on the job must be able to:

- PC1.** understand and comply with the organizations current health, safety and security policies and procedures
- PC2.** understand the safe working practices pertaining to own occupation
- PC3.** understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises
- PC4.** participate in organization health and safety knowledge sessions and drills

Knowing the people responsible for health and safety and the resources available

To be competent, the user/individual on the job must be able to:

- PC5.** identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency
- PC6.** identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms

Identifying and reporting risks

To be competent, the user/individual on the job must be able to:

- PC7.** identify aspects of your workplace that could cause potential risk to own and others health and safety
- PC8.** ensure own personal health and safety, and that of others in the workplace through precautionary measures
- PC9.** identify and recommend opportunities for improving health, safety, and security to the designated person
- PC10.** report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected

Complying with procedures in the event of an emergency

To be competent, the user/individual on the job must be able to:

- PC11.** follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard
- PC12.** identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority

Knowledge and Understanding (KU)

The individual on the job needs to know and understand:



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- KU1.** Organizations norms and policies relating to health and safety
- KU2.** Government norms and policies regarding health and safety and related emergency procedures
- KU3.** Limits of authority while dealing with risks/ hazards
- KU4.** The importance of maintaining high standards of health and safety at a workplace
- KU5.** The different types of health and safety hazards in a workplace
- KU6.** Safe working practices for own job role
- KU7.** Evacuation procedures and other arrangements for handling risks
- KU8.** Names and contact numbers of people responsible for health and safety in a workplace
- KU9.** How to summon medical assistance and the emergency services, where necessary
- KU10.** Vendors or manufacturers instructions for maintaining health and safety while using equipment, systems and/or machines

Generic Skills (GS)

User/individual on the job needs to know how to:

- GS1.** how to write and provide feedback regarding health and safety to the concerned people
- GS2.** how to write and highlight potential risks or report a hazard to the concerned people
- GS3.** read instructions, policies, procedures and norms relating to health and safety
- GS4.** highlight potential risks and report hazards to the designated people
- GS5.** listen and communicate information with all anyone concerned or affected
- GS6.** make decisions on a suitable course of action or plan
- GS7.** plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority
- GS8.** apply problem solving approaches in different situations
- GS9.** understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority
- GS10.** apply balanced judgments in different situations
- GS11.** How to write and provide feedback regarding health and safety to the concerned people
- GS12.** How to write and highlight potential risks or report a hazard to the concerned people
- GS13.** Read instructions, policies, procedures and norms relating to health and safety
- GS14.** Highlight potential risks and report hazards to the designated people
- GS15.** Listen and communicate information with all anyone concerned or affected
- GS16.** Make decisions on a suitable course of action or plan
- GS17.** Plan and organize people and resources to deal with risks/ hazards that lie within the scope of ones individual authority
- GS18.** Apply problem solving approaches in different situations
- GS19.** build and maintain positive and effective relationships with colleges and customers
- GS20.** analyze data and activities
- GS21.** Understand hazards that fall within the scope of individual authority and report all hazards that may supersede ones authority



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GS22. Apply balanced judgments in different situations

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Assessment Criteria

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
<i>Understanding the health, safety and security risks prevalent in the workplace</i>	15	15	-	-
PC1. understand and comply with the organizations current health, safety and security policies and procedures	5	5	-	-
PC2. understand the safe working practices pertaining to own occupation	5	5	-	-
PC3. understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises	3	2	-	-
PC4. participate in organization health and safety knowledge sessions and drills	2	3	-	-
<i>Knowing the people responsible for health and safety and the resources available</i>	10	10	-	-
PC5. identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency	5	5	-	-
PC6. identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms	5	5	-	-
<i>Identifying and reporting risks</i>	18	17	-	-
PC7. identify aspects of your workplace that could cause potential risk to own and others health and safety	5	5	-	-
PC8. ensure own personal health and safety, and that of others in the workplace through precautionary measures	5	5	-	-
PC9. identify and recommend opportunities for improving health, safety, and security to the designated person	3	2	-	-

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Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC10. report any hazards outside the individuals authority to the relevant person in line with organizational procedures and warn other people who may be affected	5	5	-	-
<i>Complying with procedures in the event of an emergency</i>	7	8	-	-
PC11. follow organizations emergency procedures for accidents, fires or any other natural calamity in case of a hazard	5	5	-	-
PC12. identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individuals authority	2	3	-	-
NOS Total	50	50	-	-

Qualification Pack

National Occupational Standards (NOS) Parameters

NOS Code	MES/N0104
NOS Name	Maintain Workplace Health & Safety
Sector	Media & Entertainment
Sub-Sector	Film, Television, Animation, Gaming, Radio, Advertising
Occupation	Ad sales/Account Management/Scheduling/Traffic
NSQF Level	5
Credits	TBD
Version	1.0
Last Reviewed Date	30/12/2021
Next Review Date	27/01/2027
NSQC Clearance Date	27/01/2022

Assessment Guidelines and Assessment Weightage

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% of aggregate marks to successfully clear the assessment.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

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Minimum Aggregate Passing % at QP Level : 70

(Please note: Every Trainee should score a minimum aggregate passing percentage as specified above, to successfully clear the Qualification Pack assessment.)

Assessment Weightage

Compulsory NOS

National Occupational Standards	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks	Weightage
MES/N1905. Analyse the task to be performed	40	60	0	0	100	20
MES/N1906. Research the type of stunts that will be appropriate	40	60	0	0	100	15
MES/N1907. Performs stunt intended for use in a film or dramatized television	30	70	0	0	100	15
MES/N1908. Portray / imitate the actor's appearance and body language when playing the character	35	65	0	0	100	15
MES/N0107. Develop and maintain portfolio	26	74	-	-	100	15
MES/N2817. Comply with Applicable Law and Regulation	50	50	0	0	100	10
MES/N0104. Maintain Workplace Health & Safety	50	50	-	-	100	10
Total	271	429	-	-	700	100



Qualification Pack

Acronyms

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Qualification Pack

Glossary

Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.

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Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements which together specify the technical, generic, professional and organisational specific knowledge that an individual needs in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/ Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.