

Model Curriculum

Hairdresser

SECTOR: MEDIA AND ENTERTAINMENT
SUB-SECTOR: Film, Television, Animation, Advertising
OCCUPATION: Hair and Make-up
REF ID: MES/Q1802
NSQF LEVEL: 4



Certificate

CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

Media and Entertainment Skill Council

for

MODEL CURRICULUM

Complying to National Occupational Standards of
Job Role/ Qualification Pack: **'Hairdresser'** QP Ref. No. **'MES/Q1802, NSQF Level 4'**

Date of Issuance: 27th January 2022

Valid up to: 25th January 2027

* Valid up to the next review date of the Qualification Pack



Authorized Signatory
Media and Entertainment Skill Council

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Hairdresser

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Hairdresser”, in the “Media and Entertainment” Sector/Industry and aims at building the following key competencies amongst the learners

Training Delivery Plan			
Program Name:	Hairdresser		
Qualification Pack Name & Ref. ID	MES/ Q 1802		
Version No.	2.0	Version Update Date	27-Jan-22
Pre-requisites to Training	Class XII with one year of relevant experience OR ITI (2 years after 10th) with one year of relevant experience Min Age: 18 Year		
Training Outcomes	<p>By the end of this program, the participants would have achieved the following competencies:</p> <ul style="list-style-type: none"> • Identify hair and make-up requirements • Manage hair, make-up and prosthetics supplies • Prepare for altering the artists’ appearance • Change artist’s hair style and appearance • Manage helpers and trainees • Maintain workplace health and safety 		

This course encompasses 6 out of 6 National Occupational Standards (NOS) of “Character Designer” Qualification Pack issued by “Media & Entertainment Skills Council”.

Sr. No.	Module	Key Learning Outcomes	Equipment Required
1	<p>Identify Hair and Make-up Requirements</p> <p>Theory Duration (hh:mm) 15:00</p> <p>Practical Duration (hh:mm) 15:00</p> <p>Corresponding NOS Code MES/N1801</p>	<ul style="list-style-type: none"> Identifying the right number of artist and designers for characters. Having complete knowledge of requirements as per the script. Understanding and applying special effects when require. Obtaining ideas about character’s look Adequate research to understand and enhance artistic value of the look. Identifying the design concept Sketching Designs and producing ideas in guidance of senior artist to match the characters in the given script. Determining the production requirements Knowing the technical and creative resources for execution. Set and know the timeline and budget for the production and demand set number of resources when require. 	<ul style="list-style-type: none"> Laptop, White board, Marker, Projector, Make Up Kit Hair Products Appliances Mannequins
2	<p>Manage Hair, Makeup and Prosthetics Supplies</p> <p>Theory Duration (hh:mm) 10:00</p> <p>Practical Duration (hh:mm) 20:00</p> <p>Corresponding NOS Code MES/ N 1802</p>	<ul style="list-style-type: none"> Understanding types of material Evaluating and setting budgets and determining the type of material, equipment that may be require. Storage, Labeling, Arrangement of Resources buying related products Managing Vendors, Maintaining Quality, and Matching giving budgets and arranging equipment. Stock Management Stock Replenishment 	<ul style="list-style-type: none"> Laptop, PowerPoint & white board, marker, projector, Laptop, Sample pictures and videos, Software Laptop, White board, Marker, Projector, Make Up Products Materials and Prosthetics
3	<p>Prepare for Altering the Artists’ Appearance</p> <p>Theory Duration (hh:mm) 20:00</p> <p>Practical Duration (hh:mm) 40:00</p> <p>Corresponding NOS</p>	<ul style="list-style-type: none"> Prepare, organize and keep workstation materials, equipment and on-set kit fully stocked, tidy and hygienic Explain hair and/or make up procedures to artists and invite their questions Prepare the skin and scalp appropriately for the type of contact material used Take measurements of the appropriate head and body areas for preparation of wigs, masks etc. Arrange fittings and appointments with artists’ 	<ul style="list-style-type: none"> Laptop, White board, Marker, projector, Make Up Kit Related Products and Equipment Prosthetics

Sr. No.	Module	Key Learning Outcomes	Equipment Required
	Code MES/ N 1803	within production deadlines	
4	Apply Makeup and Hair Style Theory Duration (hh:mm) 30:00 Practical Duration (hh:mm) 60:00 Corresponding NOS Code MES/ N 1804	<ul style="list-style-type: none"> Apply selected hair colour and products to achieve the desired effect Fix and dress the false hair, accessories, extensions to achieve the required design and effect on camera Selecting appropriate techniques Select the appropriate techniques for artist's skin and hair type, hair colour and elasticity, need for durability and potential effects caused by conditions during shooting that the selected hair products, accessories and extensions are with artist's skin and hair type and test for potential adverse reactions Place the artists in the best possible position to ensure personal comfort for the artist Removing false hair, hair accessories and extensions Remove the hair products, accessories and extensions carefully to reduce artist's discomfort 	<ul style="list-style-type: none"> Laptop, White board, Marker, projector, Related Products and Equipment Prosthetics Scissors Hair brushes Hair rollers Shears Hair bands Hair dryer
5	Manage Helpers and Trainees Theory Duration (hh:mm) 20:00 Practical Duration (hh:mm) 40:00 Corresponding NOS Code MES/ N 1807	<ul style="list-style-type: none"> Educating and training assistant staff on hair and makeup styling and delegating task. Training and assisting in operating materials, tools and kit. Giving accurate instructions to team and ensuring deadlines are met. Ensuring that trainees/ helpers assist correctly Analysis of done work under closed supervision in a positive yet effective manner Offer opportunities to team to innovate and test. 	<ul style="list-style-type: none"> Laptop, White board, Marker, projector Speakers
6	Maintain Workplace Health and Safety Theory Duration (hh:mm) 30:00 Practical Duration (hh:mm) 30:00 Corresponding NOS Code	<ul style="list-style-type: none"> Understand and comply with the organisation's current health, safety and security policies and procedures. Understand the safe working practices pertaining to own occupation. Understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises. Identify the people responsible for health and safety in the workplace, including those to 	<ul style="list-style-type: none"> Laptop, White board, Marker Projector Safety devices Fire Extinguisher

Sr. No.	Module	Key Learning Outcomes	Equipment Required
	MES/ N 0104	<p>contact in case of an emergency.</p> <ul style="list-style-type: none"> Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms. Identify aspects of your workplace that could cause potential risk to own and others health and safety. Ensure own personal health and safety, and that of others in the workplace through precautionary measures. Identify and recommend opportunities for improving health, safety, and security to the designated person. Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority. 	
	<p>Total Duration 390:00</p> <p>Theory Duration 120:00</p> <p>Practical Duration 210:00</p> <p>OJT 60:00</p>	<p>Unique Equipment Required: Laptop, PowerPoint & white board, marker, projector, Laptop, Make Up Kit Related Products and Equipment, Prosthetics Cleaning tools, electricity tester, safety and ergonomics chart, Fire Extinguisher, First-Aid Kit, Scissors, Hair brushes, Hair rollers, Shears, Hair bands, Hair dryer</p>	

Grand Total Course Duration: **390 Hours, 0 Minutes**

(This syllabus/ curriculum has been approved by [Media and Entertainment Skill Council](#))

Trainer Prerequisites for Job role: “Make up Artist” mapped to Qualification Pack: “MES/Q 1801, v2.0”

Sr. No.	Area	Details
1.	Description	<p>Hairdresser are employed in the Media and Entertainment Sector like Film, Television and Events, Shows and Functions. They can be required for any personal or commercial purpose of Make Up and Hair Application</p> <p>Hairdresser is responsible for setting hair styles as per requirements of the client. They need to be adept with various styles of same to give life to characters by correct hairstyle and apt makeup that complements the costume and the set, background and film appeal.</p>
2.	Personal Attributes	This job requires the individual to meet the demands of the director and/or artists’ while designing the artists look for the shoot. The individual must be able to select appropriate hair supplies and products and use them to alter the artists’ hair style and appearance in accordance to requirements.
3.	Minimum Educational Qualifications	STD 12 th or Equivalent
4.	Domain Certification	Certified for Job Role: “Hairdresser” to Qualification Pack: “MES/Q1802” Minimum accepted score is 80%
5.	Platform Certification	Recommended that the Trainer is certified for the Job Role: “Trainer”, mapped to the Qualification Pack: “MES/ Q1802”. Minimum accepted score is 70%.
6.	Experience	3 Years

CRITERIA FOR ASSESSMENT OF TRAINEES

Assessment Criteria	
Job Role	Hairdresser
Qualification Pack	MES/Q1802, v2.0
Sector Skill Council	Media & Entertainment

NOS	NOS NAME	Weightage	
1	MES/ N 1801	Identify hair and make-up requirements	20%
2	MES/ N 1802	Manage hair and make-up supplies	20%
3	MES/ N 1803	Prepare for altering the artists' appearance	25%
4	MES/ N 1805	Change artist's hair style and appearance	25%
5	MES/ N 1807	Manage helpers and trainees	5%
6	MES/ N 0104	Maintain workplace health and safety	5%
			100%

Guidelines for Assessment:

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory & Practical part will be based on knowledge bank of questions created by the AA and approved by SSC.
3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria.
5. To pass the Qualification Pack , every trainee should score a minimum of 70% cumulatively (Theory and Practical).

Assessment outcomes	Assessment criteria for outcomes	Total Mark	Marks Allocation		
			Out Of	Theory	Skills Practical
MES/ N 1801 (Identify hair and make-up requirements)	PC1. Accurately break down the script to identify the number of characters or artists for whom hair and/or make-up design is required	100	20	5	60
	PC2. Understand hair and make-up requirements (e.g. natural look for anchors/ presenters, prosthetics / injuries/ stains for special effects, glamorous / period/ ageing for actors etc.) from the director/ production designer/artist and design/ continuity requirements from the script (where applicable)		20	5	
	PC3. Recognize when special requirements and effects are required to produce the design		15	5	
	PC4. Access sources needed to research the creative aspects of the look based on the requirements		10	5	
	PC5. Produce and finalize design ideas which are consistent with the script and sensitive to its characterization		15	10	
	PC6. Identify the creative and technical requirements required to execute the look		15	5	
	PC7. Realistically estimate the amount of preparation time, budget and resources required for the type of production being worked on		5	5	
	Total		100	40	
			Marks Allocation		
Assessment outcomes	Assessment criteria for outcomes	Total Mark	Out Of	Theory	Skills Practical
MES/ N 1802 (Manage hair and make-up supplies)	PC1. Determine the amount and quality of resources, materials, tools and equipment required to execute the hair and make-up design	100	20	10	60
	PC2. Determine where and how resources should be labelled, stored and arranged		20	5	
	PC3. Select the providers of materials and equipment and purchase adequate quantity and type of products		20	10	
	PC4. Monitor and replenish stock of hair and/or make-up products, as per requirement		20	5	
	PC5. Ensure that there is sufficient staff with the necessary skills to fulfil the design concept		20	10	
Total	100	40	60		

			Marks Allocation		
Assessment outcomes	Assessment criteria for outcomes	Total Mark	Out Of	Theory	Skills Practical
MES/ N 1803 (Prepare for altering the artists' appearance)	PC1. Prepare, organize and keep workstation materials, equipment and on-set kit fully stocked, tidy and hygienic	100	20	10	60
	PC2. Explain hair and/or make up procedures to artists and invite their questions		20	5	
	PC3. Prepare the skin and scalp appropriately for the type of contact material used		20	10	
	PC4. Take measurements of the appropriate head and body areas for preparation of wigs, masks etc.		25	10	
	PC5. Arrange fittings and appointments with artists' within production deadlines		15	5	
	Total		100	40	
			Marks Allocation		
Assessment outcomes	Assessment criteria for outcomes	Total Mark	Out Of	Theory	Skills Practical
MES/ N 1805 (Change artist's hair style and appearance)	PC1. Apply selected hair colour and products to achieve the desired effects	100	25	10	60
	PC2. Fix and dress the false hair, accessories, extensions to achieve the required design and effect on camera		25	10	
	PC3. Select the appropriate techniques for artist's skin and hair type, hair colour and elasticity, need for durability and potential effects caused by conditions during shooting		20	5	
	PC4. Check that the selected hair products, accessories and extensions are with artist's skin and hair type and test for potential adverse reactions		10	5	
	PC5. Position artists in the most appropriate position to minimize personal discomfort		10	5	
	PC6. Remove the hair products, accessories and extensions carefully to reduce artist's discomfort		10	5	
	Total		100	40	
			Marks Allocation		
Assessment outcomes	Assessment criteria for outcomes	Total Mark	Out Of	Theory	Skills Practical
MES/ N 1807 (Manage helpers and trainees)	PC1. Inform trainees/helpers of the hair and make-up process and of their responsibilities and role in the process	100	15	5	60
	PC2. Ensure that the trainees/helpers know how to find and operate the materials, tools and equipment's that will be required during the process		25	10	
	PC3. Provide clear and precise instructions to trainees/helpers during the process and ensure they are working effectively to meet the production schedule		20	5	

